

# Conference Registration . . . . .

**2001 DOE Records Management Conference**

**June 4-7, 2001, San Antonio, Texas**

Please return form by **May 21, 2001**, by mail to:

DOE Records Management Conference  
c/o DynCorp, attn: K. Flynn  
656 Quince Orchard Road, 5th Floor  
Gaithersburg, Maryland 20878



or by facsimile to: 301-903-0954

Registration is also available online from <http://cio.doe.gov/Records/rmevents.htm>

**\*\*\*No registration fee is required.\*\*\***

Name: \_\_\_\_\_ Nickname (for badge): \_\_\_\_\_

Employer: \_\_\_\_\_ Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Facsimile: \_\_\_\_\_

e-Mail Address: \_\_\_\_\_

Do you have any special needs that require accommodations (e.g., sign language interpreter)?

If yes, please explain \_\_\_\_\_

## Check Appropriate Response

Are you a Certified Records Manager?

☐ Yes ☐ No

Are you a first time attendee?

☐ Yes ☐ No

Are you attending the Springboard on Monday, June 4

☐ Yes ☐ No

Are you attending one of the Tours on Monday, June 4?

☐ Yes ☐ No

**\*\*\*Tour registration and payment is due no later than May 29, 2001\*\*\***

# Resource Room Registration . . . . .

Contact Point Name (if different from above): \_\_\_\_\_

Phone Number: \_\_\_\_\_ e-mail: \_\_\_\_\_

Description of material: \_\_\_\_\_

Display equipment needed: \_\_\_\_\_

(Tables, easels, VCR., etc. Please bring your own computers.)

Electrical needs: \_\_\_\_\_

**\*\*\*Presenters are responsible for their own material and equipment.\*\*\***

If you have any questions or need additional information, please telephone 301-903-0826 or e-mail [kelly.flynn@hq.doe.gov](mailto:kelly.flynn@hq.doe.gov)

Questions about the Resource Room can be directed to Tom McCarthy, 803-725-2185, [thomas.mccarthy@srs.gov](mailto:thomas.mccarthy@srs.gov)